

**ADDENDUM NUMBER 1**

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**CITY OF JOHNSON CITY, TENNESSEE**

**TANNERY KNOB WATER STORAGE TANK  
PHASE I – DEMOLITION AND SITE PREPARATION**

**Owner's Bid No.: ITB #6084**

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**TO: ALL INTERESTED PARTIES CONCERNING THE BID DOCUMENTS FOR THE  
CITY OF JOHNSON CITY, TENNESSEE – TANNERY KNOB WATER STORAGE  
TANK – PHASE I – DEMOLITION AND SITE PREPARATION**

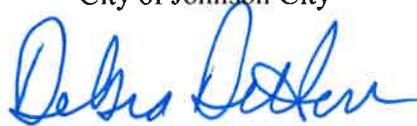
**ITEM 1:** The pre-bid meeting minutes and sign-in sheet are attached.

**THIS ADDENDUM SHALL BECOME A PART OF THE PROJECT MANUAL  
AND HAVE FULL EFFECT AS IF SUBMITTED WITH THE ORIGINAL  
DOCUMENTS.**

November 17, 2016

Date

By: Director of Purchasing  
City of Johnson City

  
11-16-17

## **MINUTES**

### **CITY OF JOHNSON CITY, TENNESSEE DEPARTMENT OF WATER AND SEWER SERVICES**

#### **TANNERY KNOB WATER TANK REPLACEMENT PHASE I – DEMOLITION & SITE PREPARATION ITB #6084**

#### **PRE-BID MEETING**

**November 15, 2016, 2:00 p.m.**

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1. Introductions:
  - a. Johnson City Department of Water & Sewer Services Personnel
    - i. Jim Sipe, Project Manager
  - b. LDA Engineering Personnel
    - i. Steve Bostic, P.E.
    - ii. Will Witcher, P.E.
2. Bid Date, Time, and Location:
  - a. November 29, 2016 2:00 p.m. (local time) @ Office of the Purchasing Director of the City of Johnson City at 209 Water Street, Johnson City, TN 37605
3. Questions prior to bid date:
  - a. Submit via e-mail (wwitcher@ldaengineering.com) or facsimile (423-283-7229 Attn. Will Witcher) by 5:00 P.M. local time on November 21st, 2016. Any addenda responding to questions received will be issued by 5:00 P.M. local time on November 22, 2016.
  - b. Verbal responses to questions are not binding.
4. Bid Submittal
  - a. Bids must be submitted on the Bid Form in the Project Manual.
  - b. The Contractor's License Envelope Form (Section 00060) must be filled out completely and attached to the outside of the Bid envelope. If the envelope cover is not attached to the outside of the envelope containing the Bid, the Bid will not be opened.
  - c. Note the Bid submittal requirements in Section 00100 of the Specifications.
  - d. Bids will remain good for ninety (90) days.
5. Forms that must be submitted with the Bid, including the following:
  - a. 00020 – Acknowledgement of Requirements for Bids, Requests for Proposals, and Contracts between the City of Johnson City and Other Parties and the Requirements of the Iran Divestment Act

- b. 00050 – Statement of Solicitation Decline – provide prior to bid opening if no bid
  - c. 00060 – Contractor’s License Envelope Form
  - d. 00070 – General Contract Form
  - e. 00080 – Insurance Checklist
  - f. 00300 – Bid Form
    - i. Price for all unit quantities must be provided
    - ii. Allowance of 500 cubic yards will be given for excavation of unsuitable material below tank pad elevation 1805.0. Contractor to provide unit price for allowance.
    - iii. Provide price for credit for disposal of material removed from site within one (1) mile radius of project site. The City will attempt to negotiate with surrounding property owners for disposal site.
  - g. 00400 – Bid Bond
  - h. 00410 – Non-Collusion Affidavit
  - i. 00420 – Drug-Free Workplace Affidavit
  - j. 00430 – Subcontractors & Suppliers Form
6. Contract Times
- a. Substantial Completion – 120 days
  - b. Final Completion – 30 days after Substantial Completion
7. Timeliness of Project Work
- a. It is estimated that the Award of Contract will be approved at the December 15, 2016 Commission Meeting, at the earliest.
  - b. Beginning Date will be set at the Preconstruction Meeting. It is expected that the Contractor will start on the beginning date. Anticipated start date is in January 2017.
  - c. Liquidated Damages: \$750.00 per day. Completion of this phase of the project is critical and contract times will be strictly enforced. Construction of the new storage tank will follow site preparation. Report any potential delays due to manufacturers of equipment/material **prior to** the cut off for questions.
8. Pending Addenda Items:
- a. Addendum summarizing the pre-bid conference minutes.
  - b. Responses to questions.
9. Contractor shall abide by all regulations and permits as required the City of Johnson City and the permits applicable to the project.
- a. Johnson City DWSS will pay Building Department permit fee, however contractor will be required to pull the permit.
  - b. Contractor shall coordinate site activities with the Johnson City Public Works Stormwater Department.
  - c. Contractor shall meet requirements of Stormwater Pollution Prevention Plan (SWPPP). The SWPPP may be reviewed at the office of LDA Engineering.
10. Contractor is responsible for disposal of all waste materials in accordance with applicable regulations. Materials to be salvaged are noted on the project plans and must be coordinated

with the Owner. The Owner will contact Washington County EMS to obtain a location for delivery of the tower to be removed.

11. Work Scheduling and Sequencing – Anticipated start date January 2017. Completion of Phase I within contract times is critical to scheduling of Phase II of the project.
12. Coordination with Utilities
  - a. Johnson City DWSS – maintenance of SCADA equipment in the existing reservoir valve vault and maintaining operation of water lines.
    - i. Allowable “down time” for SCADA is covered in specifications.
    - ii. City of Johnson City will drain existing reservoir before project start date.
  - b. JCPB – relocation of overhead electrical lines.
    - i. Contractor will be responsible for opening trench, installation of conduit, and closing of trench. JCPB will pull conductors and make termination.
  - c. Century Link – telecommunication lines will remain aerial.
13. Maintenance of Access on Dennis Drive and Chamber Drive
  - a. Cell tower site access – access must be maintained at all times. Coordinate gate locking with cellular companies located on the towers.
  - b. Private property access – private residence is occupied. Consideration must be given to working hours, noise levels, etc. around the property.
14. Erosion and Sediment Control – contractor responsible for maintenance of erosion and sediment control BMPs and conformance to requirements of SWPPP.
15. Questions received less than **8 days** prior to the date of the opening of the Bids may not be answered. Only questions answered by Addenda shall be binding.
16. Other:
  - a. Additional information on the existing water storage reservoir is available from LDA Engineering. LDA Engineering does not verify the accuracy of information on existing reservoir.
  - b. A copy of the sign-in sheet is attached.

**CITY OF JOHNSON CITY, TENNESSEE  
TANNERY KNOB WATER TANK  
PHASE I - DEMOLITION AND SITE PREPARATION**

**November 15, 2016 at 2:00 PM**

**PRE-BID SIGN-IN SHEET**

<b>NAME:</b>	<b>REPRESENTING:</b>	<b>PHONE/EMAIL:</b>
Dennis Ponder	Baker's Construction Services	Phone: 423-538-4400
		E-mail: <a href="mailto:dponderbcs@earthlink.net">dponderbcs@earthlink.net</a>
Patti Baker	Baker's Construction & Excavation	Phone: 423-538-7135
		E-mail: <a href="mailto:jessica@bakerexc.net">jessica@bakerexc.net</a>
Jim Carlton	Thomas Construction	Phone: 423-282-3251
		E-mail: <a href="mailto:jimcarlton@thomascon.com">jimcarlton@thomascon.com</a>
Vann Holden	King General Contractors	Phone: 276-644-1585
		E-mail: <a href="mailto:vann.kgc@bvu.net">vann.kgc@bvu.net</a>
Jim Sipe	City of Johnson City Water & Sewer Services	Phone: 423-483-5969
		E-mail: <a href="mailto:jsipe@johnsoncitytn.org">jsipe@johnsoncitytn.org</a>
Valerie Harless	City of Johnson City Purchasing	Phone: 423-975-2716
		E-mail: <a href="mailto:vharless@johnsoncitytn.org">vharless@johnsoncitytn.org</a>
Will Witcher	LDA Engineering	Phone: 423-283-7227
		E-mail: <a href="mailto:wwitcher@LDAengineering.com">wwitcher@LDAengineering.com</a>
Steve Bostic	LDA Engineering	Phone: 865-573-7672
		E-mail: <a href="mailto:sbostic@LDAengineering.com">sbostic@LDAengineering.com</a>
Denny Maxwell	E. Luke Greene Co.	Phone: 423-926-1151
		E-mail: <a href="mailto:denny@elukegreene.com">denny@elukegreene.com</a>
Lee Jones	Summers-Taylor, Inc.	Phone: 423-491-6070
		E-mail: <a href="mailto:leej@summerstaylor.com">leej@summerstaylor.com</a>
Martha Moore	Taff & Frye Co. Inc.	Phone: 423-366-7005
		E-mail: <a href="mailto:mam22623@gmail.com">mam22623@gmail.com</a>

