



Development Services Department

Administration • Codes • Planning
Community Development • GIS • MTPO

Codes Division

LETTER OF ASSURANCE

(VIA TN BOARD OF ARCHITECTURAL AND ENGINEERING EXAMINERS, PER T.C.A. 62-2-102)

The document(s) you have submitted on the project referenced bear your TN State Architect's/Engineer's seal, which is not typical to find on construction documents relative to the specialized area of design as shown. In order for this office to recognize the design work submitted, you will need to provide the following assurances:

I, _____ confirm that:

(print or type name)

1. All project drawings bearing my seal were prepared under my responsible charge.
2. I am competent in the specialized area of design as submitted for a project of this size and type either by reason of my education and/or experience.

Signature

Profession

TN License No. Date

Please sign, date, and return this letter of assurance in order for this office to consider you as a qualified designer for the work submitted. This letter of assurance may be sent to the Tennessee Board of Architectural and Engineering Examiners if the building inspection department deems appropriate.

Thank you, in advance, for your cooperation in this matter.

Sincerely,

Dave McClelland

PLANS EXAMINER
DEVELOPMENT SERVICE DEPARTMENT
CITY OF JOHNSON CITY
423-434-6055 - OFFICE
423-483-5792 - CELL

"The Johnson City Development Services Department is committed to a comprehensive approach to guide and shape quality development in our region."