

**Historic Zoning Commission
Meeting Minutes
June 23, 2015**

The Historic Zoning Commission held a regularly scheduled meeting on June 23, 2015 at 5:00 p.m. in the Administrative Conference Room at the Municipal and Safety Building.

Members Present

Sheila Cox, Chairman
Sam Fullen
Liz Biosca
Hal Hunter
Tom Mozen

Members Absent

Greg Cox
Tony Street

Staff Present

Matt Young, Planner

Others present

Chairman S. Cox called the meeting to order at 5:05 p.m. and a quorum was present

The first item on the agenda was the approval of the agenda.

MOTION: Fullen To approve agenda as presented.

VOTE: Approved 4-0

Next on the agenda was the consideration administrative approval of Certificate of Appropriateness #2015-146 for new roof installation at 514 W Poplar St

MOTION: Mozen To approve the installation of new roof at 514 W Poplar St.

VOTE: Approved 4-0

Next on the agenda was the consideration of Certificate of Appropriateness #2015-147 for 7 Downtown Square to add new signage to the front and side of the building. Discussion ensued as to the scope of the request. It was determined that the signage did not meet the requirements set forth by *The Downtown Design Guidelines*. The proposed sign was an internally illuminated cabinet sign. A recommendation of directly mounting the sign to the wall and removing the illumination element was introduced.

MOTION : Hunter To deny the request as presented but to approve if sign was not illuminated and directly mounted to the wall.

VOTE: Approved 4-0

Next on the agenda was the consideration of a moratorium on murals in the historic district until the new downtown design guidelines are ratified. It was determined that more time was needed to carefully consider what role murals will play in the historic district and that none should be created until that time.

MOTION: Hunter To place a moratorium on murals in the historic district until the *Downtown Design Guidelines* are finalized

VOTE: 5-0

Next on the agenda was the scheduling of a workshop to address the *Downtown Design Guidelines*. It was determined that the commission would seek the help of the State Historic Preservation representative.

The last item on the agenda was the consideration of the minutes of the regularly scheduled October 28, 2014 meeting.

MOTION: Biosca To approve the minutes as submitted.

VOTE: Approved 5-0.

There being no other business, the meeting adjourned at 6:15 p.m.

APPROVED:



Liz Biosca, Chairman